



# Top Ten

## Ideas for Connecting with Administrators

1. Participate in district committees or leadership teams for issues that both you and your administrators support.
2. Conduct meaningful presentations at board meetings to demonstrate positive trends or changes in the library.
3. Send copies of the library newsletter to administrators and include them in e-mails you send to teachers about exciting new resources in the library.
4. Buy coffee or some sort of treat for your administrator on Boss' Day! Chat with them for a few minutes about the impact they have had on the library when you drop off your token of appreciation.
5. Invite administrators into the library if you have a special display or a special event. Share pictures with administrators if they are unable to attend.
6. Nominate your administrator for the AASL Distinguished School Administrator award or the PSLA Outstanding School Administrator award.
7. Invite your administrator to the PSLA conference or other local library workshops or conferences.
8. Add content to the school library website that aligns with your administrator's initiatives. Contact you administrator when you add content that might interest them.
9. Create an infographic for administrators that they can share with others to demonstrate positive library statistics. Infographics or interactive reports can be made with Prezi, Glogster, Smore, Animoto, etc.
10. Become a digital leader in your school. Administrators may appreciate having a go-to tech person on site.