

# **Pennsylvania School Librarians Association**

# **Administrative Policies**

# **PSLA Handbook**

### I. Print

The Chair(s) of the Operations Committee will update and maintain the master print copy of the *PSLA Handbook* on an annual basis.

### II. Electronic

The Chair of the Operations Committee will update and post current pages of the *PSLA Handbook* to the PSLA website in pdf format following Board approval. Current copies of the Constitution and Bylaws documents will be converted to pdf format and provided to the PSLA webmaster by the Chair(s) of the Operations to be posted on the PSLA Website.

(Adopted, Board of Directors Meeting, January 26, 1991) (Amended, Board of Directors, April 30, 2015)