

## PSLA Legislator@Your Library Campaign #2 – Event Planner Research

After completing #1 - Initial Information Checklist, the Event Planner should research the following.

1. Using the school's address and their zipcode + 4, go to <http://www.legis.state.pa.us> and locate the following by entering the school address (upper right-hand corner):

School's state representative, district & party affiliation and key committees (i.e., Education, Appropriations, etc.):

School's state senator, district & party affiliation (i.e., Education, Appropriations, etc.):

2. Click on each legislator's name from the PA Assembly website (<http://www.legis.state.pa.us>) used above and print the one page bio to attach to this sheet. Email this to the librarian for her/his reference.
3. Visit each legislator's website as listed on the bio page OR use the PA Legislative Directory to find:

District Phone Number

Harrisburg Office Phone number:

4. Locate the local media outlets (newspapers, radio, TV, etc.) go to <http://www.pavisnet.com/pamedia> and search the town or county of the host visit.