

PSLA Legislator@Your Library Campaign #5 – PSLA Visitation Report

Legislator:

Visitation to _____ (school) in _____ (district)

Address of school:

IU of school:

Date and Times:

Librarian Host:

Event Planner:

Please comment on each of the following areas. PSLA is looking for ways to improve the facilitation of these visits. Please comment on the PSLA resources or other you could have used. Both EP and SL should feel free to add comments. We would like to know what activities were planned.

1. Gathering Initial Info & Research Phase
2. Scheduling the Event & Communicating with the Legislator
3. Implementing the Visit & Local Arrangements/Activities
4. PSLA Prepared Packet for Legislator
5. Media Coverage & Press Releases (list all please)
6. School Response (comments from students, staff, administrators, etc.)
7. Photo (Please submit a photo for the PSLA Legislator@Your Library Webpage under Photo Gallery-be sure to have signed release for any students who can be identified in the picture.)
8. Other Comments: