



**Pennsylvania School Librarians Association
39th Annual Conference – April 12-14, 2012
Hershey Lodge and Conference Center
Librarians: Indispensable Guides**

**Librarians: Indispensable Guides
Conference Proposal Form**

TITLE OF PRESENTATION (exactly as it should appear in program)

PROGRAM DESCRIPTION FOR COMMITTEE REVIEW (300 words or less)

PROGRAM DESCRIPTION FOR CONFERENCE PROGRAM (75 words or less)

COMPETENCIES OF THE PROGRAM (List up to three (3) competencies after attending this program)

Interest Level Circle one ALL ELM MJR SR ELM/MJR MJR/SR

Please identify the target interest level for the program

- **ALL**- information useful for all attendees
- **ELM**- information useful for elementary librarians or teachers
- **MJR**- information useful for middle school/junior high librarians or teachers
- **SR**- information useful for senior high librarians or teachers
- **ELM/MJR**- information useful for elementary or middle school/junior high librarians or teachers
- **MJR/SR**- information useful for middle school/junior high or senior high librarians or teachers

Participation Level Circle one HT HG AD LC

Please identify the level of participation for the attendees.

- **HT**- Attendees will be using Internet accessible technology more than 60% of the session. Attendees will provide their own laptops or mobile devices
- **HG**- Attendees will be working in groups more than 60% of the session.
- **AD**- Attendees will be participating in active discussion with other attendees between 25% to 59% of the session
- **LC**- Attendees will not be participating in the session. The presenter will be providing the information throughout the entire session.

Knowledge Level Circle one INTRO INTER ADV

Please identify the prior knowledge level of the attendees

- **INTRO**-Introductory- no background knowledge is needed
- **INTER**-Intermediate- some background knowledge is needed
- **ADV**- Advanced- background knowledge is needed

PRESENTER:

Dr., Mr., Mrs., Ms. _____
(last name) (first name) (initial)

Institution Affiliation _____

Position and/or Title _____

Email Address _____
(Communication will be sent via email except for any expense reimbursement unless other arrangements have been made)

Mailing Address (please indicate if this is a home or work address) _____

Telephone: Preferred Contact # (_____) _____

Secondary Contact # (_____) _____

PSLA Member: ___Yes ___No

CO-PRESENTER

Dr., Mr., Mrs., Ms. _____
(last name) (first name) (initial)

Institution Affiliation _____

Position and/or Title _____

Email Address _____
(Communication will be sent via email except for any expense reimbursement unless other arrangements have been made)

Mailing Address (please indicate if this is a home or work address) _____

Telephone: Preferred Contact # (_____) _____

Secondary Contact # (_____) _____

PSLA Member: ___Yes ___No

Please include a short biography of each presenter on a separate sheet. List awards, recognitions, etc. (Approximately 5-10 lines).

HONORARIUM AND EXPENSES (FOR NON-MEMBERS ONLY)

Itemize please (honorarium, hotel, meals, travel) _____

PSLA DOES NOT REIMBURSE MEMBERS FOR PRESENTING

SPONSORING COMMITTEE/ ORGANIZATION (optional) _____

SUGGESTED MODERATOR (must be PSLA member) _____

SUGGESTED PRESENTATION TIME: Please prioritize choice/s of time slots by numbering by numbering in front of the time. Ranking 1 (being preferred to) to 6. Additionally cross off time(s) that you are unavailable.

Workshop:		Thursday (W1)	6:00 p.m.-9:00 p.m.		
Sessions		Friday (A)	9:00 a.m.-10:00 a.m.	Saturday (D)	8:30 a.m. - 9:30 a.m.
		(B)	1:30 p.m. - 2:30 p.m.	(E)	9:45 a.m.- 10:45 a.m.
		(C)	3:00 p.m.- 4:00 p.m.		
Lunch and Learn		2 hour workshop with 30 minute lunch		Saturday (F)	11:30 a.m.- 2:00 p.m.

PRESENTATION REQUIREMENTS

Presenters must provide their own computers and LCD Projectors. Smartboards are not available.

Audio Visual Equipment:

(The following will be available upon request. Presenters may however, provide for their own needs.)

_____ VCR/TV _____ Easel _____ DVD Player _____ Microphone
_____ Screen
_____ Other _____

Presenters will be responsible submitting or uploading their handouts to the conference wiki, Directions will be provided.

COMMENTS: _____

All proposal forms and questions should be referred to:

Connie Burlingame

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Return proposals by October 1, 2011